

Division of Academic Affairs Committees

<mark>2021-2022</mark>

Committee	Charge	Men	nbership
Academic Affairs Assessment	Provide oversight, identify needs,	Michael Bowden, Co-Chair (AA)	An'Nita Moore-Hebron (CHP) (2021-2023)
	develop recommendations,	Loretta Baryeh (COB) (2019-23)	Rolande Murray (AA) (Rersource)
Term limit: Members serve a two-	policies, and procedures	Darlene Brothers-Gray (CBSS) (2018-22)	John Wes Magness (COB) (2020-2022)
year term with option to serve a	regarding academic affairs	Mona Calhoun (CHP) (2021-2023)	Arlene Samuel, Staff
second consecutive term.	assessment to strengthen the	Steve Delice (Retention) (2018-22)	Claudia Thorne (CBSS) (2020-22)
	division and enhance its	Ashima Singh, Co-Chair (Assessment)	Mary Owens-Southall (SGS)
	accountability.	DeChelle Forbes (Honors) (2018-2022)	Mary Wanza (Library) (Resource)
		Christa Gilliam (CBSS) (2017-2022)	Ericka Covington (FS) (2020-24)
		Juanita Ashby Bey (CASE) (2020-22)	James Stewart (CBSS) (2020-22)
		Min A (CASE) (2021-2023)	Shingirayi Mushonga (2019-2021)
Academic Calendar	Develop campus calendar for	Karen Barland (EMSA) (Co-Chair)	Sadie Gregory (Dean)
	multiple years with	Tammy Anderson (AF)	Rolande Murray (AA) (Co-Chair)
Term limit: Members serve a two-	representation from each division	Melissa Buckley (FS representative)	Claudia Nelson (Chair)
year term with option to serve a	and the Faculty Senate	(Vanessa Jackson FS Alternate)	Emmanuel Owusu-Sekyere (IT)
second consecutive term.	(Launched 2021)	Vera Carrington (Athletics)	
African American History Month	Plan annually a variety of	Katherine Bankole-Medina (CASE)	Gazi Iqbal (COB)
	activities that include workshops,	James Brown (AA)	Vanessa Jackson (CASE)
No term limit; membership is	lectures, faculty/student forums or	Dionne Curbeam (IT)	Ihsan Mujahid (EMSA)
voluntary	discussions, site visits related to	Kevin Carr (SGS)	Wyletta Gamble-Lomax (CASE)
	the theme chosen by the	Crystal Day-Black (CHP)	Melissa Rigby (IT)
	Association for the Study of	Angela Galeano (President's Office)	Yolanda Savoy (CHP) Co-Chair
	African American Life and	Brenda Gould (CHP)	Ron Williams (COB)
	History.	Delores Smith (CASE)	Konodwani Russell (CASE)
		Lori Young (Staff)	Cataria Davis (Co-Chair)
Bookstore	Verify textbooks are ordered in a	Karen Collins (COB)	Leslie Martinez (Booksore)
	timely manner before each	Vincent A. Fields, Sr. (CHP)	Consuella Simms (CBSS)

No term limit. Membership represents staff from each college. The committee meets once per semester.	semester begins by gathering information and giving feedback with regard to decisions that affect the Bookstore and the campus community.	Leontye Lewis, Chair Gloria Robbins (CASE)	Lori Young (AA – Staff) Erin Gray (CASE)
MLK Jr. Birthday Breakfast Tribute Celebration Planning Committee No term limit; membership is voluntary	Plan annual MLK Breakfast event	Johnny Rice II, Co-Chair John Hudgins, Co-Chair Laura Anderson James Brown Kesslyn Brade-Stennis Brenda Gould Dr. Gary Jones	Dr. Ashima Singh Dr. Claudia Thorne Dr. Danita Tolson Dr. Denyce Watties-Daniels Dr. Celia Weiss-Bambara Dr. Judith Willner (Community, Retiree)
Curriculum Standards and Policies Membership and term limit are determined by department faculty as outlined in the CSPC Bylaws.	Make recommendations to the Vice President for Academic Affairs on academic policies and programs in keeping with the philosophy and mission of the University and with the policies of the Board of Regents of the University System of Maryland.	Emmanuel Anoruo (COB) Laura Anderson (CBSS), Vice-Chair Glynis Barber (CASE) Karen Barland (Registrar), Advisor Michael Bowden (AA) Sean Brooks (CASE) Melissa Buckley (CBSS) Sadie Gregory (COB) Lidan Ha (COB) Argin Hutchins (CBSS), Parliamentarian Jiwana McNeill (Admissions) Harriett Kargbo (CASE) Elgin Klugh (CBSS) Abena Lewis-Mhoon (CASE) Ericka Covington, FS President Deborah Stone, Adminsitrative Assistant	Shingirayi Mushonga (COB) Tracey Murray (CHP) John Newman (COB) Mary Owens-Southall (CASE) Stephen Providence (CASE) F. Michelle Richardson (COB) Ricardo Phipps (CBSS) Ashima Singh (Assessment) Roger Stritmatter (CASE) Stacey Wood (CHP) Beverly O'Bryant (CBSS) Patience Ebuwei (CHP) Yolanda Savoy (CHP) Irving Smith (CHP), Chair Ericka Smith (CHP), CSPS, Secretary
Establishment of Centers and Institutes	Review and make recommendations to the Provost and Vice President for Academic Affairs on proposals submitted for	Michael Bowden (Co-Chair) (2020-2022) Kesslyn Brade-Stennis (CBSS) (2020-2022) Michael Klima (Co-chair) (2020-2022)	Hany Sobhi (CASE) (2020-2022) Joan Tilghman (CHP) (2020-2022) Ron Williams (COB) (2020-2022)

Term limit: Members serve a two- year term with option to serve a second consecutive term.	<i>the establishment of centers and institutes on campus.</i> (Launched 2020)		
Faculty Handbook Revision Membership represents the Facutly Senate Policy Committee membership.	Review and revise the Faculty Handbook with feedback and approval from faculty.	Juanita Ashby-Bey (CASE) John Wesley "Wes" Magness (COB) Claudia Thorne (CBSS) Teisha Dupree-Wilson (CASE) Charlotte Wood (CHP)	Dondra Bailey (CASE) Xia (Linda) Liu (COB) Claudia Nelson (CBSS), Chair Thavamani Rajapandi (CASE) Ihuoma Ezebuihe (CHP)
Faculty Information Technology Membership is by Provost Appointment	Promote the use of technology to enhance and transform teaching and learning.	Emmanuel Anoruo (COB) Dionne Curbeam (IT), Co-Chair Ahmed El-Haggan (IT) Harriett Kargbo (CASE) Jeronda Burley (CBSS) Denyce Watties-Daniels (CHP) Carleton "Witt" Salley (AA)	Rolande Murray (AA), Co-Chair Stephen Providence (CASE) Mary Wanza (AA) Crystal Day-Black (CHP) Sabrina Taylor (CBSS) Liangyun You (COB)
Faculty Recognition Term limit: Members serve a two- year term with option to serve a second consecutive term.	Advise Provost on events to recognize faculty who retire and make recommendations to recognize faculty for their activities in teaching, research, and service areas that go above and beyond typical expectations.	Loretta Baryeh (COB) (2021-2023) Co-Chair Michael Berlin (CBSS) (2021-2023) Andrew Brezinski (Resource) James Brown (Resource) Ericka Covington (COB) (2020-2022) Wanda McCoy (CASE) (2021-2023) Atma Sahu (Resource) Crystal Day-Black (Resource)	Christopher Rivera (CBSS) (2021-2023) Arlene Samuel, Staff Yangsoon Song (COB) (2020-22) Christa Gilliam (CBSS) (2020-2022) Danita Tolson (CHP) (2021-2023), Co-Chair Blessing Diala-Ogamba (CASE) (2021-2023) Janet Spry (Resource)
Faculty Travel Term limit: Members serve a two- year term with option to serve a second consecutive term.	Review travel requests from faculty across all colleges; monitor availability of travel funds throughout the academic year; and monitor equity in the support of professional travel.	Patience Ebuwei (CHP) (2020-22) Christa Gilliam (FS) (2020-22), Chair Sean Brooks (CASE) (2021-2023) Wyletta Gamble- Lomax (2021-2023)	F. Michelle Richardson (COB) (2021-2023) Christopher Rivera (CBSS) (2020-2022) Lori Young (AA) (Resource)

Faculty Research & Development Term limit: Members serve a two- year term with option to serve a second consecutive term.	Determine how to institutionalize and support faculty in scholarly endeavors leading to presentation at regional and national conferences and publications; determine faculty expertise that can be utilized on local and national levels and track outcomes of the initiative. (reestablished 2020)	Argin Hutchins (CBSS) (2020-2022) Christopher Rivera (CBSS) (2020-2022) Jennifer Pope (CHP) (2020-2022) Yi Huang (CASE) (2021-2023) Stephen Providence (CASE) (2021-2023) Gazi Iqbal (COB) (2021-2023) Sabrina Taylor (CBSS) (2020 -2022) D. Watties-Daniels, (CHP) Co-Chair (2020-2022)	Rolande Murray, Resource Jamal Uddin (CASE) (2020-2022) Anthony Zias (CASE) (2020-2022) Ahmed El-Haggan, Resource Mintesinot Jiru (CASE) (2020-2022) Hany Sobhi (2020-2022) Emmanuel Anoruo, (COB) Co-Chair (2020- 2022) Alcott Arthur (CASE) (2020-2021)
Faculty Emeritus Members are appointed by the President of the Faculty Senate	Review applications to verify completeness and eligibility and secure any testimony from an expert advocate identified by the Sponsor of the Nominee within one month of receipt (Established 2021)	Linda Day-Clark, Professor (2021-2023) Chair Vanessa Jackson, Associate Professor (2021-2023) Lori Harvin, Assistant Professor (2021- 2023)	Matthew Hill, Associate Professor (2021-2023) Ahmed Zohny, Associate Professor (2021- 2023)
Honorary Degree Term limit: Members serve a two- year term	To receive and review nominations for honorary degree and to make recommendations to the Provost. (Established 2020)	Ihouma Ezebuihe (FS) (2020-2022) Michael Freeman (VPresident) (2020-22) Shamea Parker (Graduate Student) (20-22) Mary Wanza (Provost's Rep), Chair	Denyce Watties-Daniels (FS) (2020-2022) Desire' Jones (BS Student) (2020-2022) Alicia Richardson (Staff) (2020-2022) Amma Aboraa (Staff) (2020-2022)
Intellectual Life Term limit: Members serve a two- year term with option to serve a second consecutive term.	Engage faculty and the community in scheduled workshops, discussions, and programs that raise the intellectual climate at the University. (Re-established 2020)	Nicholas Eugene (CASE) (2020-2022) Seth Forrest (CASE) (2020-2022) Ron Williams (COB) (2020-2022) Rolande Murray (AA), Chair	Jacqueline Rhoden-Trader (CBSS) (2020-2022) Irving Smith (CHP) (2020-2022) Melissa Buckley (FS) (2020-2022) Ericka Covington (FS) (2020-2022) Deborah Stone (Staff) (2020-2022)
Maxie Collier Advisory Charge	Prepare CSU students from the fields of Criminal Justices,	Errol Bolden Argin Hutchins	Hilary Phillips Erin Richardson (CBSS)

(Membership determined by CBSS)	Natural Sciences, Nursing, Psychology and Social Work with two years remaining for completion of undergraduate work to increase underrepresented minorities in the field of mental health in the Baltimore Metropolitan area.	Samson Omotosho Carolyn Tice Julie Manley, Chair	Beverly O'Bryant (CBSS) Claudia Thorne Vernice Newson, Staff Irving Smith (CHP)
Meet and Confer Membership is Adjunct Faculty Executive Committee	Implement policies to ensure that Adjunct Faculty have regular opportunities to meet with administration, either through existing shared governance bodies or as distinct advisory groups.	Synethia Green, President Vice President, Open Debra Vines, Secretary Treasurer, Open Delores Long Colemen, Parliamentarian	Lorraine Cornish-Harrison, Senator-at-Large Tamara Murdock, Senator-at-Large Timothy Ogamba, Senator-at-Large Wendolyn Velez Torres, Senator-at-Large Ali Roodsari, Senator-at-Large
Periodic Program Review Chairpersons are members of this committee, since they lead each department in conducting scheduled program review.	Guide the development and timely submission of Periodic Program Reports to USM; Reports are self- study of each program responding to 10 indicators; Reports submitted at predetermined intervals.	Glynis Barber (T & L) Michael Bowden, Chair Christa Gilliam (SW) Atma Sahu (M & CS) Blessing Diala-Ogamba (Humanities) Mintesinot Jiru (NS) Claudia Nelson (ASPS) Johnny Rice (CJ)	Emmanuel Anoruo (ACTMIS) Robin Reese (MSN) Ricardo Phipps (PCBH) Ashima Singh (ASSESSMENT) Irving Smith (HHE) Joan Tilghman (DNP) Danita Tolson (BSN) Mona Calhoun (HIM) Shingirayi Mushonga (M & M)
Sabbatical Leave Term limit: Members serve a two- year term with option to serve a second consecutive term.	Review faculty requests for sabbatical leave and make recommendation to Provost and President.	Vaple Robinson (CHP) (2018-2022) Lidan Ha (COB) (2020-2022) Atma Sahu (CASE) (2021-2023) Glynis Barber (CASE) (2021-2023)	Hany Sobhi (CASE) (2018-2022) Christa Gilliam (FS) (2018-2022), Chair Harry Legum (CBSS) (2021-2023)
Strategic Planning	Engage stakeholders in developing, revising, and implementing goals and	Malcolm Drewery (CBSS) (2021-2023) Yi Huang (CASE) (2020-2022) Loretta Baryeh (FS) (2020-22)	Beverly O'Bryant (CBSS), Resource Mary Owens-Southall (CASE), Resource Tracey Murray (CHP), Resource

Term limit: Members serve a two- year term with option to serve a second consecutive term University Faculty Review A Faculty Senate committee with membership determined by election and apagific term limit	objectives tied to the university mission and aligned to USM strategic goals and MD State Plan for Higher Education. To review faculty personnel submission and make recommendation to Provost.	Roch Arboleda (FS) (2020-22) Sherida Morrison (COB) (2021-2023) Rolande Murray (AA), Resource Ashima Singh (Assessment), Resource Kesslyn Brade-Stennis (Professor) (20-22) Jamal Uddin (Professor) (2020-2022) Charlotte Wood (Professor), Chair (2020-2022)	Sadie Gregory (COB), Resource Steve Delice (Retention) (2019-23) Aerian Tatum (CHP) (2021-2023), Co-Chair Michael Bowden (AA), Resource, Co-Chair John Newman (Assoc Prof) (2018-22) Darlene Hinds-Jackson (Assoc Prof) (2018-22) Senyce Watties-Daniels (Assoc Prof) 2021-23 Patience Ebuwei (Asst Prof) (2021-2023)
and specific term limit. (4 P; 3 Assoc Prof; 2 Asst. Prof)		Roger Strittmatter (Professor) (2021-2023)	Jeronda Burley (Asst Prof) (2021-2023)
Faculty Appeals Committee A Faculty Senate committee with membership determined by election and specific term limit.	To review faculty appeal of personnel action decision and make recommendation to the President through the Provost.	Errol Bolden (Professor), Chair (2019-21) Atma Sahu (Professor) (2019-21) Loretta Baryeh (Assoc Prof) (2019-21) Jacqueline Rhoden-Trader (Assoc Prof) (2020-22)	Harriett Kargbo (Asst Prof) (2019-2021) Ihuoma Ezebuihe (Alt # 1: 2020-2022) Lori Harvin (Alt # 2: 2021-2023)
		BOARD	
Institutional Review Board (IRB)	Review research that involves human subjects and is a systematic investigation, including research development, testing, and evaluation, designed to develop and contribute to generalized knowledge prior to its initiation, for all research (funded or not) concerned with justifying the participation of subjects in research and protecting their welfare, rights, and privacy.	Dr. Blessing Diala-Ogamba, Chair Dr. Claudia Thorne, Vice Chair Dr. Harry Legum, Treasurer Dr. Jennifer Pope, Secretary Dr. Michelle Pointer Dr. John Newman Dr. Mary Owens-Southall Dr. James Stewart Dr. Jamal Uddin Ms. Sharon Dow, Community	
		COUNCILS	
Advisory Council for the Office of International Programs	Advice on matters related to study abroad initiative.	Roch Arboleda (CBSS) (2019-2023) Claudia Nelson (CBSS) (2019-2023)	Beverly O'Bryant (CBSS) (2019-2023) Ahmed Zohny (CBSS) (2019-2023)

Term limit: Members serve a two- year term with option to serve a second consecutive term.		Hany Sobhi (CASE) (2020-2022) Patience Ebuwei (CHP) (2021-2023) Sean Brooks (CASE) (2021-2023) Yangsoon Song (COB) (2021-2023)	Ericka Covington (FS) (2020-2022) Danielle Artis (CHP) (2021-2023) Yi Huang (CASE) (2021-2023)
Graduate Council Membership is limited to graduate program coordinators, deans that lead a unit with a graduate program, and chaired by the dean of the school of graduate studies.	Approve and monitor graduate program policies and curriculum matters, make policy and procedural recommendations pertaining to graduate, studies, and approve graduate programs before they are submitted to MHEC and the USM.	Glynis Barber (CASE, T & L – MAT) David Graham (CBSS – AC) Beverly O'Bryant (CBSS – Dean) Tracey L. Murray (CHP – Dean) Fred Nesbitt (CASE - MPS) Harriett Kargbo (CASE - ILPD, MCEL, ADLT) Mary Owens-Southall, Chair (CASE – Interim Dean & SGS – Dean)	Janet Spry (CBSS – RC) John Hudgins (CBSS – (RC) Joan Tilghman (CHP – DNP) Robin Reese (CHP – MSN) Michael Berlin (CBSS – CJ) Daniel Joseph (SPED) Thavamani Rajapandi (CASE – AMBB) James Stewart (CBSS – RC)
	W	ORK GROUPS	
New Faculty On-Boarding and Retention	Develop a year-long program to on-board new faculty (faculty hired since fall 2015).	Errol Bolden (CBSS) (2018-2022) Crystal Day-Black (CHP) (2018-2022) Darlene Hinds-Jackson (CHP) (2018-2022) Rolande Murray (AA), Co-Chair Delores Smith (CASE) (2020-2022)	Janet Spry (CBSS) (2018-2022) Ericka Covington (FS), Co-Chair Liangjun You (COB) (2020-2022) Daniel Joseph (CASE) (2020-2022)
Appointment, Rank and Tenure Document Revision Membership is determined by the University President.	Review and revise CSU policy to ensure consistency with USM policy on the Appointment, Rank, and Tenure of faculty and also develop a process to document the department review and involvement in the revision process.	Errol Bolden (CBSS) Ericka Covington (COB), Chair Seth Forrest (CASE), Secretary	James Stewart (CBSS) Denyce Watties-Daniels (CHP) Harriett Kargbo (CASE)
High Impact Practices (HIPs)	Identify and measure the effect of high-impact practices such as internships, mentoring programs, university initiatives, and teaching and learning practices	Karen Barland (EMSA/Registrar) Michael Bowden, (AA) Chair Kesslyn Brade Stennis (CBSS) Jeronda Burley (CBSS) Steve Delice (AA)	Jamal Uddin (CASE) Yi Huang (CASE) Elgin Klugh (CBSS) Tenyo Pearl (CBSS) Ashima Singh (Assessment)

	that enrich the overall student experience.	Katherine Bankole-Medina (CASE) Danielle Artis (CHP) Iqbal Gazi (COB) Xia Linda Liu (COB)	Janet Spry (CBSS) Jacquelyn Wonsey (EMSA) Charlottee Wood (CHP)
Eagles' Choice Awards Group that plans and implements the annual student recogition ceremony focusing on leadership and academics. Membership is voluntary.	Plan and implement event to celebrate students' academic excellence and service to the campus and community (An Academic Affairs and Enrollment Management and Student Affairs collaborative).	James Brown DeChelle Forbes, Co-Chair Paul Gass Synethia Green Robert Harper Argin Hutchins Willie Jordan	Ihsan Mujahid, Co-Chair Latanya Muhammad Melissa Rigby Isaiah Smith (student) J. White (student) Roch Arboleda Beverly Richards (CHP) Sherida Morrison
University Day Activities Planning Term limit: Members serve a two- year term with option to serve a second consecutive term.	Plan and implement University Opening and Closing Activities designed to support campus efforts and involve all Divisions.	Dionne Curbeam (IT) (2018-2022) Lisa Early (AF) (2018-2022) Angela Galeano (President's Office) (2018-2022) Sherita Jordon (EMSA) (2018-2022) Leontye L. Lewis, Chair (2018-2022) Daphine Miller-Clarke (President's Office)	Nichole Person (Athletics) (2018-2022) Arlene Samuel (AA, Staff) Dianna Vass (AA & IA) (2018-2022) Ericka Covington (FS) (2018-2022)
BOR Faculty Awards Institutional Faculty Nominating Committee (IFNC) Term limit: Members serve a two- year term with option to serve a second consecutive term.	Review the nominations for the BOR Faculty Awards, spcifically to review submissions and assist in deciding who should represent each category using the USM checklist.	John Newman (COB) (2020 – 2022) Patience Ebuwei (CHP) (2020 – 2022) Atma Sahu (CASE) Kesslyn Brade Stennis (CBSS) Glynis Barber (FS)	

Committee	Charge	Membership	
Campus Affairs	Shall consider matters such as budget, admissions, academic programming, registration, convocations, commencement, awarding of honorary degrees, special and cultural events, and administrative performance of supportive services. The committee shall have access to information obtained by the administration and the various governing boards and committees in order to participate fully in the shared governance of the university.	Laura Anderson Jeronda Burley Errol Bolden Cataria Davis Irma Johnson John Magness Ahmed Y. Zohny	Michael Klima (Co-Chair) Gary Jones (Co-Chair) Sherida Morrison Johnny Rice Jordan Willie Jamal Uddin
Faculty Affairs	Shall consider all policies and principles that will aid the University, generally, and specifically with regard to the University's Colleges, Schools, and Divisions in recruiting and maintaining an excellent Faculty. The committee shall also be concerned with standards of academic ethics, and with the Faculty and the privileges and duties of the Faculty derived from academic freedom. IT shall promote a sense of academic identification with the	Juanita Ashby-Bey Patience Ebuwei Mirma Johnson-Majors Cataria Davis Abena Lewis-Mhoon	Hany Sobhi Atma Sahu Jamal Uddin Dondra Bailey Claudia Nelson

Faculty Senate Committees

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	University's mission. Policies and procedures regarding Faculty promotions, tenure, and salaries shall be considered.		
Policy Committee	Shall consider matters relating to educational policies and programs of concern to Coppin State University, generally, and specifically to each of its Schools, Divisions, and Colleges and the future of the university in terms of broad problems in long-range planning, including the utilization of resources, facilities, and personnel.	Juanita Ashby-Bey John Wesley "Wes" Magness Dondra Bailey Thavamani Rajapandi Vanessa Jackson	Hany Sobhi Jamal Uddin Claudia Nelson Glynis Barber Claudia Thorne
Faculty Grievance	Shall receive complaints of alleged harm from the Faculty. Complaints shall be investigated fully and all findings with appropriate documentation in all forms shall be submitted to the Faculty Senate Executive Committee. The Faculty Senate Executive Committee shall submit a full report to the Senate for action and/or disposition. The committee shall consist of five (5) regular members who are current Faculty Senates. In addition, two (2) alternate members shall be	Juanita Ashby-Bey Katherine Bankole-Medina Kesslyn Brade Stennis Courtney Whitehead	

	elected from the membership of the Faculty Senate to serve in cases where one or more regular committee members may have a conflict of interest. A quorum of the committee shall consist of three (3) members.		
Ad Hoc	Shall be convened for special circumstances that fall outside of the abovementioned areas or may be convened by the Faculty Senate Executive Committee to address matters of immediate importance.	Patience Ebuwei Kesslyn Brade Stennis Roch Arboleda F. Michelle Richardson	Atma Sahu Irma Johnson Glynis Barber